

# Investment Council Secretariat

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# Investment Council and the Secretariat

## What We Do

- Help to accelerate investment climate reforms with concrete proposals to the Government, as well as recommendations for the line ministries to initiate normative acts;
- Propose joint initiatives and working groups with the private sector and the line ministries in order to prioritize economic policies;
- Encourage the business community and government to engage in a constructive and transparent dialogue;
- Developing best practices in preventing and combating corruption for issues related to the private business, supporting the National Strategy for Combating Corruption.

# Investment Council Secretariat

- Responsible for the organisation of the Investment Council's activities;
- Provides and mobilizes expertise on legal, financial and technical issues, as well as other areas of investment climate;
- Responsible for maintaining regular communication with business associations, businesses, IFIs, donors and commercial attachés of embassies.

# Functions of the Investment Council's Secretariat

- Develops the agenda for the meetings of the Investment Council
- Provides a summary of views and recommendations based on the Investment Council's deliberations
- Monitors:
  - the implementation process of the Council's recommendations
  - assesses their impact on the business environment
- Reports to the members of the Investment Council on progress
- Maintains close communication with the members of the Investment Council, state institutions, the business community and civil society
- Informs the public about the activity of the Investment Council

# Keeping You Informed about the Investment Council's Activity

- Distribution of Minutes of Meetings to all the Council's members;
- Website of the Investment Council Secretariat [www.investment.com.al](http://www.investment.com.al), [info@investment.com.al](mailto:info@investment.com.al);
- Newsletters;
- E-networking.

# Structure of the Secretariat

- **Staff:** The IC Secretariat consists of the Head of the Secretariat, an Assistant, a Lawyer and one to two Economists. It has some further resources to conduct special studies/employ short term consultants;
- **Offices:** At the Ministry of Economic Development, Tourism, Trade and Entrepreneurship;
- **Backstopping:** EBRD's Resident Office (Tirana) and Investment Climate and Governance team (London): Provide strategic guidance in coordination with the Government and other international financial institutions and donors;
- **Funding:** Initial funding provided by the Italian government.

# Operational Priorities for 2015

- Setting up the office and staffing the Secretariat
- Draft and endorse the Rules of Procedure for the Investment Council
- Preparing the strategic plan for 2015-2017